



**EARLY LEARNING WASHINGTON COUNTY (ELWC)
STEERING COMMITTEE MEETING**

**Wednesday, May 22, 2019
2:00 - 4:00 pm**

Northwest Regional Education Service District
5825 NE Ray Circle, Hillsboro
Minutes

Call to Order

The Steering Committee meeting was called to order at 2:00 pm and was presided over by Chair Marilyn Harrison.

Attendees

Voting members in attendance included: Amy Shea Reyes, Bridget Cooke (phone), Juana Garcia, Katie Anderson, Luis Nava, Marilyn Harrison (Chair), Martin Blasco, Maureen Seferovich, Nancy Ford, Olga Acuña, Peg King, Rolanda Garcia, Susan Salkied

Staff members in attendance included: Adam Freer, Leslie Moguil, Begona Rodriguez Liern, Genevieve Ellis, Rebecca Collett, Evan Weaver, Alessandro Mastrococco, Amanda Whalen (phone)

Guests in attendance included:

Members not in attendance but excused included: Mariela Mireles

Members not in attendance without advance notice included:

Quorum

A quorum of voters was present.

Agenda Items	Result/Action Steps
Welcome and Introductions	None
Approval of Minutes and Conflict of Interest Declaration (& Annual Form signing) <ul style="list-style-type: none"> • Conflict of interest annual disclosure form signing • No declared conflicts of interest. • Minutes Approval: Approved 	Action: Minutes are Approved Next Steps: Have the COI form completed by everyone
Director’s Briefing (Adam Freer) <ul style="list-style-type: none"> • Introduction of Michelle Roach, new Management Analyst. 	

<ul style="list-style-type: none"> • Excused absence: an email is required to excuse an absence. • Adam gave a presentation to Washington County Commissioners on Raise Up Oregon. Follow up after the lawmakers will clarify the biennial plan. • New Executive Committee selected: Donalda Dodson, Lacey Hays, Luis Nava, and Olga Acuña. It is not necessary for a voting process because there are just four candidates for four positions. • This is the last meeting facilitated by the Chair Marilyn Harrison. • The Student Success act passed this past Monday. It may be put to the voters in a referendum in early 2020. It does not include funding for infant/toddler care. • Adam will represent all three Early Learning Hubs in the metro area on the System of Care Executive Committee. They are seeking an early learning representative from each county to join the practice-level work group. 	<p>Next Steps: The director will ask the Operations Team to nominate a representative for the practice level group.</p>
<p>Committee & Workgroup Reports -</p> <ul style="list-style-type: none"> • Prenatal-3 Subcommittee met on May 14, 2019 	
<p>Headlines and Highlights</p> <ul style="list-style-type: none"> • VAN - Moving Ideas into Action (4/30/19). Advancing Racial Equity council in Washington County. An important topic was education, but there was no representation of the school districts in the event. Economic empowerment and community engagement have been other important topics discussed during the event. • Video training for Preschool Promise backpacks. ELWC has developed videos in the three languages - Spanish, English, and Somali - to show parents how to use the materials inside the backpack. In the backpack, there is a barcode which connects to the web address of the video. In the backpacks, there are also books in three different languages, a calendar for the activities, info flyer, and learning activities for the summer. • Second Annual Child Care Symposium. It is the second summit organized in Washington County with greater participation of providers, 253, and partners. ELWC was 	<p>Action: Email Bridget Cooke for idea and proposal. Next Steps: Adam to explore funding opportunities</p> <p>Next Steps: Contact Begona to join the organizing committee for the next year.</p>

<p>the major sponsor of the events in partnership with the Beaverton School District, Hillsboro School District, Tigard-Tualatin School District, Beaverton City Library, and Cedar Mill Library. Training has been provided in English and Spanish with translation in Arabic, Russian, and Somali. Lesson learned: we would need a larger facility for the next summit and newer interpretation devices.</p> <ul style="list-style-type: none"> • Parenting education and youth substance abuse prevention RFP. The five-year RFP expired, and it has to be done again. Actually, we are submitting a plan for the next two years. Funding available to support the following tracks —1) Parenting Education; 2) Students Assistance Program; 3) Environmental Strategies through alcohol and drug use prevention coalitions. The requirement for obtaining funding was evidence-based parent education. We received six proposals. Two proposals received full funding the other four had partial funding. • Family Connects Letter of Interest. Family Connects home visitation program is the model chosen by the State, and it is based on a light touch of three visits strategy. It is not funded at this moment, and the goal is to be an early adopter of this model. Washington County Public Health applied. Early adopter will receive funds, as they will be available. The model of Family Connects was developed in North Carolina, and, in this model, nurses will do the home visits. • Help Me Grow Washington County (Attachment B). Family Connects will interact with a wider system of services including Help Me Grow. Update on the pilot (see attachment page 6). Partners engaged: Health Share, Providence, CYF division, Public Health Division, and Community Action. The project accomplishes a single point of entry model for general inquiries around parents and caregivers who have a question about children. Goal: make it easier to get answers, assistance, and referrals. A second goal would be allowing Community Action staff to visit families with specific complexity and helping address their needs. • Priority Populations Research update (Attachment A). The Pacific Research and Evaluation group’ study aim to help the hub to get a better understanding of the population it serves in the County. Update on the research (see page 2 and 3). Next meeting there will be a conversation on the 	<p>Action: The committee expressed dissatisfaction at the accuracy and</p>
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<p>first part of the analysis. Members of the committee asked to be contacted by the Pacific Group because they have useful data to share for the research. In addition, foster kids' data are not present in the research data provided. Homeless data seem to be incorrect.</p>	<p>completeness of the data provided. Next Steps: Contact Evan to correct and integrate data.</p>
<p>Discussion: Presentation: Validate Executive Committee</p> <ul style="list-style-type: none"> • Donalda Dodson, Lacey Hays, Luis Nava, and Olga Acuña unanimously nominated to be members of the Executive Committee. • The term will run until June 30, 2020, but there are currently no term limits. • Members should consider their possible conflicts of interest in the case of accessing information connected with funding before other interested subjects. 	<p>Action: Committee voted unanimously for the new Executive Committee members.</p>
<p>Discussion: Vote on new member: Washington County Behavioral Health (Maureen Seferovich)</p> <ul style="list-style-type: none"> • Maureen Seferovich is a new elected member of the Steering Committee for Washington County Behavioral Health 	<p>Action: Committee voted unanimously to add Washington County Behavioral Health as a new member of the Steering Committee.</p>
<p>Discussion: Charter Update.</p> <ul style="list-style-type: none"> • Role of the Backbone Organizations. Two elements involved in the discussion: risk management and advocacy alignment. • Approval: Backbone roles in decision-making policy (Attachment D). Risk management applies just to the Steering Committee because of its role in making decisions. Therefore, the Steering Committee can vote to add this element to the Charter without involving the other councils and teams. They will be informed though. • Introduction of new policy on Advocacy alignment (Attachment E). The committee will not vote on the advocacy part because it involves all the hub groups/councils. The committee suggests incorporating a new policy on advocacy in the charter. Indeed, a new section 5 called “communication and advocacy” should be added in the charter to regulate this subject. 	<p>Action: The Role of the Backbone Organizations in decision-making and the connected risk management policies have been voted and approved. Maureen Seferovich abstained from voting because she is a Washington County HHS employee. Next Steps: Hub committees and groups should discuss the new section 5 and send feedback to the Steering Committee.</p>

<ul style="list-style-type: none"> Update on the mission statement, equity policy, and guiding principles. The discussion on these elements are still in process in the other Committees. 	
<p>Discussion: Raise Up Oregon Next Steps (see Attachment C)</p> <ul style="list-style-type: none"> Analysis of the Raise Up Oregon activities which potentially involve new activities for the hub or a re-categorization (see page 10). Steering Committee should organize conversations or presentations to inform and prepare for the next steps of the process. The group brainstormed and came up with following ideas for discussions and presentations: <ul style="list-style-type: none"> - Community collaboration on prevention (DHS) - How can we learn from other counties to inform priorities/next steps - How to elevate birth – 3 services - Building Bridges between early childhood and K-12 - Update CCR&R - Revisit school readiness work - PD opportunities & aligning 0-3 w/K-12 -> TIC/District libraries <p>Hear from all organizations -CCO 2.0 as it pertains to children and families</p>	<p>Next Steps: Conversation/discussion of the new possible roles and activities which the Hub could execute.</p> <p>Adam will connect with Early Learning Multnomah to see if they would be willing to do a presentation on engaging with culturally specific communities.</p>
<p>Partner Announcements</p>	
<p>Next Meeting</p>	<p>June 26, 2019 NWRESD</p>
<p>The meeting was adjourned.</p>	<p>4:05 pm</p>